



Follow-up of the annual plan 2018 – status per november

1. Follow-up of projects and further development of research activity	
<i>Measure</i>	<i>Follow-up/status</i>
<i>Activities in GLOBUS will have top priority for researchers and administration. The project will arrange workshops in Dublin and Bologna, two policy dialogue meetings in Brussels and study weeks in Russia and Brazil. The project will recruit a post-doctoral fellow. A GLOBUS educational website will also be launched.</i>	Study tours to South Africa and Brazil took place in February and September. The study tour to Russia will be held in February 2019 while the last will go to China (Sep 19). Workshop have been organized in Bologna and Dublin. ARENA co-organized a successful policy dialogue meeting with NGOs in Brussels (May). Work on the educational website is in its final stages and launch is planned early next year. GLOBUS' activity level has been high including in number of publications and seminars, at ARENA as well as partner institutions. A postdoctoral fellow was recruited earlier in the year.
<i>Activities in PLATO will have top priority for researchers and administration. There will be three PLATO PhD schools arranged in Berlin, Vienna, and Cambridge. Emphasis will be placed on setting up an innovative PhD training program, which includes professional development planning, soft skills and supervision training beyond the academic component. ARENA will be prepared for the incoming of five visiting PhD candidates for three months in the fall of 2018. At the end of 2018, a midterm review meeting will be held with the European Commission; all partners and PhDs will be present.</i>	The revised PLATO Research and Training Programme outlining all aspects (academic PhD courses, soft skills training, secondments, career planning) was adopted in July. PLATO PhD schools were organized in Berlin (January), Vienna (March) and Cambridge (September), and a separate training module held in Paris (November). All events were hosted by project partners but organized by ARENA, and a large part of courses and training modules are as such completed. From 1.10 to 31.12 ARENA hosts four guest researchers from partner institutions who are co-supervised at ARENA. The vacant PhD position at IHS Vienna was successfully filled earlier this year. The midterm report was submitted mid-November and the project prepares for the midterm review in Brussels 10.12, that will gather all PhDs, scientists in charge and training partners.
<i>Activities within REFLEX, EUREX, and EuroDiv projects will be followed up according to project plans, including workshops to be hosted in Oslo.</i>	A EUREX workshop on the role of expertise in policy-making was arranged in May. EuroDiv organized a lecture where Oxford Professor Jan Zielonka discussed his latest book "Counter-revolution: Liberal Europe in Retreat" at Fritt Ord in September. EuroDiv also organized the workshop 'The European Union – between Scylla and Charybdis?' in April about how to address current political crises in Europe. GLOBUS organized in April a public lecture with Professor Michael Zürn from the Berlin Social Science Center (WZB) about the current crises of public governance
<i>GLOBUS, PLATO, REFLEX, EUREX and EuroDiv will be provided with the necessary support from research assistants.</i>	As of November, one full time research assistant works on project tasks as well as general research assistance at ARENA. Another position has been announced.

<i>Maintain high publishing activity and its dissemination, through ARENA's Tuesday seminars, research seminars, colloquia and other measures to promote publications in leading international journals.</i>	The publication activity remains high and the Tuesday and research seminars have been held as planned.
2. Long-term financing	
<i>Measure</i>	<i>Follow-up/status</i>
<i>ARENA will prioritize applications that have long-term funding potential. Coordinator projects will be assessed according to capacity, and ARENA will prioritize a H2020 coordinator proposal to be submitted in March 2018.</i>	<p>The H2020 proposal EU3D was submitted in March and was granted in July. ARENA coordinates (10 partners) and the project will start 1 February 2019.</p> <p><u>Applications still pending since the last board meeting (2018)</u></p> <ul style="list-style-type: none"> • Application NFR FRIPRO (1 application) • Research project HERA • Advanced Grant ERC • NORDFORSK • UiO Norden • MSCA Individual Fellowship <p><u>Not funded</u></p> <ul style="list-style-type: none"> • 1 application FRIPRO • Erasmus + Jean Monnet network <p><u>Funded 2018</u></p> <ul style="list-style-type: none"> • Resources from the Ministry of Local Government and Modernization • Two applications from the Ministry of Foreign Affairs • EU3D H2020 Coordinator application • Two projects under RCN Europe in Transition: LEGOF and BENCHMARK
<i>Priority will be given to a proposal to the Europe in Transition should there be a new call in 2018.</i>	Three applications submitted in 2018 of which two were funded under the call Europe in Transition. Plans will be made to meet a new call under the programme in 2019.
<i>Focus will remain on ERC applications, and ARENA aims to send at least one application to each of the calls for Starting Grants, Consolidator Grant, and Advanced Grant.</i>	One Advanced Grant application was submitted in August. One Consolidator Grant application is planned for February 2019, and two Starting Grant applications for August 2019.
<i>The application calendar of relevant external funding sources will be regularly updated by the administration and announced to relevant researchers.</i>	The application calendar of application deadlines is maintained by the administration and announced to relevant researchers.
<i>An analysis of previous years' unsuccessful project proposal will be undertaken and conclusions presented to the staff.</i>	This has not been prioritized due to the high number of proposals submitted and their high success rate.

3. Research and communication	
<i>The communication officer will develop a communication strategy in collaboration with the center management and involving the staff.</i>	The communication officer is working on a draft of the strategy, following discussion of the matter at the administrative seminar. A full draft will be discussed with the staff.
<i>ARENA's electronic newsletter is published at least four times per year.</i>	The fourth and last newsletter of the year is planned published in the middle of December.
<i>GLOBUS and PLATO issue their own external and internal newsletters prepared by the respective project managers.</i>	Communication efforts in GLOBUS have intensified with regular meetings between the coordinator, project manager, a communications officer and a postdoctoral researcher (blog editor), and regular newsletters, blog posts and website news are published. PLATO's project manager has issued monthly internal newsletters while external communication has focused on social media sharing.
<i>ARENA's website is the most important channel of communication for the center. Special focus will be placed on producing research news (mainly on the ARENA/SV/UiO website and other external sites)</i>	ARENA's website is continuously under development in consultation with employees and the communication officer. Several articles about ARENA's research, new projects, research events, and new publications have been published on a regular basis throughout the year. An increased number of these have been fed to the front pages of the Faculty and the UiO websites.
<i>Extra resources will be put in place for maintaining GLOBUS and PLATO websites, which are hosted at uio.no.</i>	Websites for the GLOBUS and PLATO projects are operational and continuously updated. Work is also being done on a separate educational website for GLOBUS, planned launch early 2019. Work has started on a third website: eu3d.uio.no along the lines of the other H2020 projects.
<i>Regular meetings held between the centre management and the communication officer for planning and prioritizing research news.</i>	The new communication officer started in November 2017 and in collaboration with the leadership research news is prioritized. Regular meetings are discussed in relation to the drafting of the communication strategy.
<i>Ensure regular publishing in ARENA's working paper series, as well as the project series of TARN and GLOBUS.</i>	There are published six ARENA working papers, three TARN working papers and twelve GLOBUS research papers so far this year.
<i>ARENA maintains focus on Open Access, especially through archiving publications in DUO, to increase visibility and citations. Information and guidelines to staff will continue and funds for open access publishing will be included in all project applications.</i>	There has been more focus on Open Access at ARENA. Internal routines and guidelines have been instituted and staff are followed-up regularly. Funds for open access publishing is included in all project applications and routines have also been put in place for GLOBUS and PLATO projects. ARENA plans to write a brief response to the Research Council's upcoming hearing/consultation process about Plan S.
<i>ARENA's annual report will be published in April/May and distributed to</i>	The annual report was published at the beginning of June and circulated to all relevant networks.

<i>government ministries, relevant organizations, research groups and other user groups as part of maintaining ARENAs standing as the key EU research centre in Norway.</i>	
<i>An ARENA lecture is planned for 2018 dependent on funding from the Ministry of Foreign Affairs.</i>	The ARENA lecture took place 11 September in Eilert Sundts hus, where Foreign Minister Ine Eriksen Sørreide discussed “Verdifelleskap i en krevende tid – Hva kan norsk europapolitikk utrette?”. The lecture was televised at NRK Kunnskapskanalen 20.10.2018.
4. Organisasjon og infrastruktur	
<i>Performance assessment interviews will put weight on publications and the development of research funding proposals. An attractive research environment will be theme for these interviews as well as for other dialogues among employees and the leadership.</i>	The performance assessment interviews are planned before Christmas, the online form has been updated and will be consecutively sent out to employees with suggested dates.
<i>All the research staff are involved in one or more research groups. The organization and involvement of the centre’s research groups in ARENAs overall strategy will be a possible theme at the next staff seminar.</i>	The staff seminar is now underway. A committee has been assigned, consisting of three members of staff representing the researchers, PhD fellows and administration. The planned time for the seminar is set to January 2019, and this has been communicated to the staff. The programme is shortly to be concluded.
<i>Two staff meetings and one staff seminar will be held in 2018.</i>	Two staff meetings have been held this year. The main topics were potential move, publication points and applications, and harassment.
<i>Guest researchers will continue to be well integrated in the centre’s activities.</i>	Due to space constraints, it has been increasingly difficult to invite guest researchers. This year we’ve hosted three guest researchers, and four PLATO PhDs on secondments from partner universities.
<i>A long-term solution to the office space constraints will be a key focus in 2018. Most employees are offered their own office space as far as it is possible. Double offices have been introduced for all PhD fellows and part-time employees as well as guest researchers due to the shortage of office space. The administration is working with the Faculty of Social Sciences to address this problem.</i>	All offices are now in use, and one extra workplace was set up in one office from 1 October. The meeting room is used as an extra working space on Tuesdays when all is present, including part time staff. In collaboration with the Estate department, ARENA is planned to move to Gaustadalleen 30 (the so-called NEMKO-building) by October 2019. Reconstruction of the premises including the new office plan is currently being developed by the architect.

5. Kjønnbalanse ved ARENA	
<i>Female researchers are given individual follow-up, competence building and guidance to ensure career progression.</i>	Seven out of 10 PhDs are women, and these are all supervised. Two of five postdoctoral fellows are women and they are followed up in performance assessment interviews and courses are recommended where appropriate.
<i>Female researchers are prioritized to attend the career building courses offered at the University of Oslo.</i>	Female researchers are encouraged and prioritized to attend career building courses.
<i>ARENA ensures that female postdoctoral fellow apply to the University of Oslo mentoring program.</i>	All new postdoctoral fellows are recommended to apply for the mentoring programme.
<i>Emphasis will be placed on academic independence that in the longer run will qualify female researchers for senior positions by having them take central positions in supervising PhD candidates resulting in senior authorships. This point is also relevant for all junior staff.</i>	Female researchers have been given more of a role in supervising Master students.
<i>All female junior researchers should be trained to write applications and encouraged to attend research management training.</i>	All female junior researchers are encouraged to attend workshops to write applications. There are several offered by UiO and RCN.
6. Research administration	
<i>Weekly meetings among administrative staff for planning, prioritizing and collaborating on assignments, especially during periods of heavier workload (i.e. reporting or application deadlines or larger external events). ARENA's research administration aims to be a flexible and cohesive body.</i>	Administrative meetings are held largely as planned, now every fortnight. The meetings are followed up by weekly internal newsletters (ARENA this week) with information about events, publications, guests, staff changes and other relevant information. Tara Sarin functioned as Administrative director until August when Ida Hjelmesæth returned from parental leave. Senior executive officer Maria Dikova resigned her position in November, and the vacant position has been announced to replace her.
<i>Active participation in the Faculty's FANE research network and other relevant networks at the Faculty, University of Oslo and external organizations.</i>	The administration participates in the FANE network (research management), communication network and the office manager group at the Faculty. Members of the administration have contributed to Faculty events with information and transfer of knowledge on the basis of ARENA's H2020 success.
<i>Funds for research administration are included in all larger research applications.</i>	Funds dedicated to research administration is budgeted for in all major applications.
<i>An administrative seminar will take place in the first half of 2018.</i>	This year's administrative seminar took place in October, where the following items were on the

	agenda: Efficiency improvement, measures for future work, GDPR, communication plan and strategy.
<i>Competence development will be offered to all administrative staff with particular emphasis on courses aimed at improving research support.</i>	Members of the administration have participated in UiO employee courses in social media (basic and advanced), a UiO course in filming, a UiO course in web publication and web management (advanced), as well as a course in the usage of UiO's archive system.