



Follow-up of the annual plan 2018 – status per august

1. Follow-up of projects and further development of research activity	
<i>Measure</i>	<i>Follow-up/status</i>
<i>Activities in GLOBUS will have top priority for researchers and administration. The project will arrange workshops in Dublin and Bologna, two policy dialogue meetings in Brussels and study weeks in Russia and Brazil. The project will recruit a post-doctoral fellow. A GLOBUS educational website will also be launched.</i>	Policy dialogue meeting took place on 29 May in Brussels. Study tour to Brazil will take place 22-29 September. Two workshops on gender justice are being organized in Dublin. The project has recruited a postdoctoral fellow. Finalizing the GLOBUS communication strategy and the educational website.
<i>Activities in PLATO will have top priority for researchers and administration. There will be three PLATO PhD schools arranged in Berlin, Vienna, and Cambridge. Emphasis will be placed on setting up an innovative PhD training program, which includes professional development planning, soft skills and supervision training beyond the academic component. ARENA will be prepared for the incoming of five visiting PhD candidates for three months in the fall of 2018. At the end of 2018, a midterm review meeting will be held with the European Commission; all partners and PhDs will be present.</i>	PLATO PhD schools took place in Berlin (January), Vienna (March) and the third one will take place in Cambridge (September). The vacant PhD position at IHS Vienna has been filled. ARENA is prepared for the incoming of four PhD candidates from partner institutions for three months starting from October. The midterm meeting with the European Commission will take place on 10 December.
<i>Activities within REFLEX, EUREX, and EuroDiv projects will be followed up according to project plans, including workshops to be hosted in Oslo.</i>	A EUREX workshop on the role of expertise in policy-making was arranged in May. EuroDiv is organizing an event in September.
<i>GLOBUS, PLATO, REFLEX, EUREX and EuroDiv will be provided with the necessary support from research assistants.</i>	Two administrative positions are earmarked GLOBUS and PLATO. There is also approximately one research assistant that is dedicated to GLOBUS.
<i>Maintain high publishing activity and its dissemination, through ARENA's Tuesday seminars, research seminars, colloquia and other measures to promote publications in leading international journals.</i>	The publication activity remains high and there was a significant increase in publication points in 2017.
2. Long-term financing	
<i>Measure</i>	<i>Follow-up/status</i>
<i>ARENA will prioritize applications that have</i>	Application status per today

<p><i>long-term funding potential. Coordinator projects will be assessed according to capacity, and ARENA will prioritize a H2020 coordinator proposal to be submitted in March 2018.</i></p>	<p><u>Applications sent in since the last board meeting (medio May 2018)</u></p> <ul style="list-style-type: none"> • February 2018: Erasmus + Jean Monnet network • April 2018: Application NFR FRIPRO (2 applications) • May 2018: Research project HERA <p><u>Not funded</u></p> <ul style="list-style-type: none"> • Application NFR Europe in Transition <p><u>Funded</u></p> <ul style="list-style-type: none"> • Resources from the Ministry of Local Government and Modernization • Two applications from the Ministry of Foreign Affairs • EU3D H2020 Coordinator application • Two projects under RCN Europe in Transition: LEGOF and BENCHMARK
<p><i>Priority will be given to a proposal to the Europe in Transition should there be a new call in 2018.</i></p>	<p>Three applications were sent in for the call Europe in Transition. Two applications are being funded.</p>
<p><i>Focus will remain on ERC applications, and ARENA aims to send at least one application to each of the calls for Starting Grants, Consolidator Grant, and Advanced Grant.</i></p>	<p>The focus continues to also be on ERC applications. One application to Advanced Grant will be submitted in August.</p>
<p><i>The application calendar of relevant external funding sources will be regularly updated by the administration and announced to relevant researchers.</i></p>	<p>The application calendar of application deadlines is maintained by the administration and announced to relevant researchers.</p>
<p><i>An analysis of previous years' unsuccessful project proposal will be undertaken and conclusions presented to the staff.</i></p>	<p>This was planned as a theme for the last staff meeting prior to the H2020 deadline in March. Since the staff meeting did not take place this analysis has been postponed.</p>
<p>3. Research and communication</p>	
<p><i>The communication officer will develop a communication strategy in collaboration with the center management and involving the staff.</i></p>	<p>The communication officer is working on a draft of the strategy that will be first reviewed at the administrative seminar.</p>
<p><i>ARENA's electronic newsletter is published at least four times per year.</i></p>	<p>The third newsletter of the year is planned published by the beginning of September.</p>
<p><i>GLOBUS and PLATO issue their own external and internal newsletters prepared by the respective project managers.</i></p>	<p>GLOBUS has its own external newsletter and PLATO sends out internal newsletters.</p>
<p><i>ARENA's website is the most important</i></p>	<p>ARENA's website is continuously under development in consultation with employees and communication</p>

<i>channel of communication for the center. Special focus will be placed on producing research news (mainly on the ARENA/SV/UiO website and other external sites)</i>	officer. ARENA articles were published on the front page of the Social Sciences Faculty and the University.
<i>Extra resources will be put in place for maintaining GLOBUS and PLATO websites, which are hosted at uio.no.</i>	Websites for the GLOBUS and PLATO projects are operational and continuously updated. Work is also being done on the education website for GLOBUS, planned launch is at the end of 2018.
<i>Regular meetings held between the centre management and the communication officer for planning and prioritizing research news.</i>	The new communication officer started in November 2017 and in collaboration with the leadership research news is prioritized. ARENA still has some remaining funds to cover the work of the freelance journalists.
<i>Ensure regular publishing in ARENAs working paper series, as well as the project series of TARN and GLOBUS.</i>	There are published six ARENA working papers, three TARN working papers and eleven GLOBUS working papers so far this year.
<i>ARENA maintains focus on Open Access, especially through archiving publications in DUO, to increase visibility and citations. Information and guidelines to staff will continue and funds for open access publishing will be included in all project applications.</i>	There has been more focus on Open Access at ARENA. Internal routines and guidelines have been instituted and staff are followed-up regularly. Funds for open access publishing is included in all project applications and routines have also been put in place for GLOBUS and PLATO projects.
<i>ARENAs annual report will be published in April/May and distributed to government ministries, relevant organizations, research groups and other user groups as part of maintaining ARENAs standing as the key EU research centre in Norway.</i>	The annual report was published at the beginning of June and circulated to all relevant networks.
<i>An ARENA lecture is planned for 2018 dependent on funding from the Ministry of Foreign Affairs.</i>	The ARENA lecture is scheduled for 11 September. The Foreign Minister Ine Eriksen Søreide will be giving the lecture.
4. Organisasjon og infrastruktur	
<i>Performance assessment interviews will put weight on publications and the development of research funding proposals. An attractive research environment will be theme for these interviews as well as for other dialogues among employees and the leadership.</i>	The performance assessment interviews are planned for this fall.

<i>All the research staff are involved in one or more research groups. The organization and involvement of the centre's research groups in ARENAs overall strategy will be a possible theme at the next staff seminar.</i>	The staff seminar has not been organized yet.
<i>Two staff meetings and one staff seminar will be held in 2018.</i>	There last staff meeting was held in April. The main topics were potential move, publication points and applications that have been sent out or will be sent out.
<i>Guest researchers will continue to be well integrated in the centre's activities.</i>	All guest researchers continue to be well integrated at ARENA and are included in all relevant academic events and social activities. Due to space constraints, it has been increasingly difficult to invite guest researchers. So far this year there have been three guest researchers.
<i>A long-term solution to the office space constraints will be a key focus in 2018. Most employees are offered their own office space as far as it is possible. Double offices have been introduced for all PhD fellows and part-time employees as well as guest researchers due to the shortage of office space. The administration is working with the Faculty of Social Sciences to address this problem.</i>	The office plan is regularly reviewed and adapted. Almost all offices are now in use and four PhDs from PLATO partners are visiting for three months starting in October. Administration is already looking at possible solutions to the office constraints. SUM has offered to possibly loan us a few office spaces during that period. A possible relocation is still being discussed but nothing will be clear until end of August/September.
5. Kjønnbalanse ved ARENA	
<i>Female researchers are given individual follow-up, competence building and guidance to ensure career progression.</i>	Seven out of 10 PhDs are women (one of whom is on leave), and these are all supervised. Two of five postdoctoral fellows are women and they are followed up in performance assessment interviews and courses are recommended where appropriate.
<i>Female researchers are prioritized to attend the career building courses offered at the University of Oslo.</i>	Female researchers are encouraged and prioritized to attend career building courses.
<i>ARENA ensures that female postdoctoral fellow apply to the University of Oslo mentoring program.</i>	All new postdoctoral fellows are recommended to apply for the mentoring program.
<i>Emphasis will be placed on academic independence that in the longer run will qualify female researchers for senior positions by having them take central positions in supervising PhD candidates resulting in senior</i>	This will be prioritized in 2018. Female researchers have been given more of a role in supervising Master students and further measures will continue in 2018.

<i>authorships. This point is also relevant for all junior staff.</i>	
<i>All female junior researchers should be trained to write applications and encouraged to attend research management training.</i>	All female junior researchers are encouraged to attend workshops to write applications. There are several offered by UiO and RCN.
6. Research administration	
<i>Weekly meetings among administrative staff for planning, prioritizing and collaborating on assignments, especially during periods of heavier workload (i.e. reporting or application deadlines or larger external events). ARENA's research administration aims to be a flexible and cohesive body.</i>	Administrative meetings are held largely as planned (once a week). The meetings are followed up by weekly internal newsletters (ARENA this week) with information about events, publications, guests, staff changes and other relevant information.
<i>Active participation in the Faculty's FANE research network and other relevant networks at the Faculty, University of Oslo and external organizations.</i>	The administration participates in the FANE network (research management), communication network and the office manager group at the Faculty. The administration has contributed information and competence on the basis of ARENA's H2020 success.
<i>Funds for research administration are included in all larger research applications.</i>	Funds dedicated to research administration is budgeted for in all major applications.
<i>An administrative seminar will take place in the first half of 2018.</i>	An administrative seminar will take place in September.
<i>Competence development will be offered to all administrative staff with particular emphasis on courses aimed at improving research support.</i>	There are a number of courses that take place at UiO and RCN that the administration participates in.