

## Practical implementation of mid-term evaluation at the Department of Psychology

General: The routines for the mid-term evaluation at PSI mainly follow the guidelines set by the SV faculty (<https://www.sv.uio.no/forskning/phd/oppbygging/midtveisevaluering>)

Implementation: Mid-term evaluation at PSI can be carried out as part of the candidate's participation in a research seminar, or in another suitable professional environment. If the implementation is organized outside of the department, the head of research or another employee at PSI designated by the head of research must be present at the external professional environment.

Opponent: It is the supervisor's responsibility to ensure that the mid-term evaluation is carried out and to find an opponent. The work as an opponent is stipulated at 10 hours.

Format: At least 1 week before the evaluation, the candidate distributes written material to everyone who will be present. The material must form the basis for an oral presentation (approx. 30 min) in which the candidate summarizes the work and the status of the thesis. The presentation should give the opponent the opportunity to form an overall impression of progression and identify any challenges. The presentation should include a discussion of relevant research ethics issues, practical and methodological milestones (eg necessary approvals, data collection, statistical analyses), and planned and completed articles.

Approval: Approval means that the evaluation and plans for further work have been submitted.

The supervisor gives confirmation to PSI that the mid-term evaluation has been completed.

Special points: Approved mid-term evaluation requires that the candidate has documented that necessary approvals (e.g. REK, privacy etc.) have been obtained and that the project has been registered in ForskPro. If measures have been proposed, the fellow and supervisor must send a list of proposed measures to the research manager at PSI. If the opponent believes that the thesis will not be able to be submitted in a reasonable time even with planned measures, the research supervisor must be notified of this. This will end the mid-term evaluation, which has thus been approved as a compulsory activity.